



Part-Time Students Acknowledgment Slip

The course fees are \$ _____ with a registration fee of \$ _____.

The course duration is _____ weeks. Timings are from _____ to _____.

Course consultants will confirm or reschedule the classes when necessary.

If student require to re-take existing course, half of the course fee is applicable when the transfer is approved which will be subjected to availability.

All students' particulars will be kept private and confidential by Lingo School of Knowledge.

I would like to be updated on Lingo School of Knowledge activities.

If classes fail to commence by within **2 months from registration date**, a full refund will be processed.

Percentage of [the aggregate amount of the Course Fees and Additional Fees paid under Student Contract]	If a student's written notice of withdrawal is received
[100%] *	During the 7 days cooling period
[50%]	("Maximum Refund") More than [14] days before the Course Commencement Date
[25%]	Before, but not more than [7] days before the Course Commencement Date
[0%]	After the Course Commencement Date

* During the cooling period (7 Days from date of registration), all refunds will deduct the S\$20 registration fee and an additional 3% of total fees will be deducted due to transactional fees paid to the credit card companies.

LINGO strives to be a caring organization and our Management is willing to consider genuine cases of withdrawal prior to or soon after course comments, subject to a case by case basis. Upon approval, our School's refund policy shall still apply.

I agree to the above terms and conditions.

Name of Student : _____

Sex : F / M

Invoice No. : _____

Course : _____

Signature : _____

Date of Registration : _____

E-mail Address : _____

LINGO SCHOOL OF KNOWLEDGE

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